



Committee: Budget Planning Committee
Date: Tuesday 13 July 2021
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Nicholas Mawer (Chairman)

Councillor Phil Chapman
Councillor John Donaldson
Councillor Shaida Hussain
Councillor Douglas Webb
Councillor Lucinda Wing

Councillor Carmen Griffiths (Vice-Chairman)

Councillor Conrad Copeland
Councillor David Hughes
Councillor Andrew McHugh
Councillor Fraser Webster
Councillor Sean Woodcock

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Minutes (Pages 5 - 10)

To confirm as correct records the minutes of the meetings held on 9 March 2021 and 19 May 2021.

4. Chairman's Announcements

To receive communications from the Chairman.

5. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6. Council Tax Reduction Scheme 2022-23 (Pages 11 - 14)

Report of the Director of Finance.

Purpose of Report

To enable members to consider the current banded scheme for Council Tax Reduction.

Recommendations

The meeting is recommended:

1.1 To note the contents of the report, and any financial implications for the Council.

1.2 To recommend to Executive that the current scheme is retained, and that no consultation takes place.

7. Monthly Finance Monitoring Report – Quarter 4 2020-21 (Pages 15 - 58)

Report of the Director of Finance.

Purpose of Report

This report summarises Cherwell District Council's (CDC's) revenue and capital outturn position for 2020/21. The Committee is responsible for monitoring the finance elements of the report.

Recommendations

The meeting is recommended:

1.1 To note the finance elements of the report.

8. Review of the 2021-22 Budget Process (Pages 59 - 62)

Report of the Finance Director.

Purpose of Report

To provide the Budget Planning Committee with a review of the 2021/22 Budget Process.

Recommendations

The meeting is recommended:

- 1.1 To note the review of the 2021/22 Budget and Business Planning Process.
- 1.2 To recommend to the Executive that the proposed improvements at section 3.9 be incorporated into the 2022/23 Budget and Business Planning Process.

9. Review of Committee Work Plan

To review the Committee Work Plan.

Verbal update from the Director of Finance.

Councillors are requested to collect any post from their pigeon-hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221591 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Watching Meetings

Please note that Council meetings are currently taking place in person (not virtually) with social distancing at the meeting. Meetings will continue to be webcast and individuals who wish to view meetings are strongly encouraged to watch the webcast to minimise the risk of COVID-19 infection.

Places to watch meetings in person are very limited due to social distancing requirements. If you wish to attend the meeting in person, you must contact the Democratic and Elections Team democracy@cherwell-dc.gov.uk who will advise if your request can be

accommodated and of the detailed COVID-19 safety requirements for all attendees.

Please note that in line with Government guidance, all meeting attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Lesley Farrell, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221591

Yvonne Rees
Chief Executive

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